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Adjustment of Status Checklist

KMK Document Prep Services - Information to Gather for Adjustment of Status Application

Hi,

Please find attached a checklist of the information you'll need to start gathering for your Adjustment of status application. You will receive a separate email with a questionnaire to complete. If the questionnaire doesn't appear in your inbox, kindly check your junk or spam folder. When completing the questionnaire, please provide dates in the format (mm-dd-year), full addresses, and the names of schools and employers required to avoid any delays.

Additionally, you can expect to receive a **Quote for document preparation, which will become an invoice once the quote is accepted**. Please note that **payment becomes due once the quote is accepted**.

Should you have any further questions or concerns, please don't hesitate to reach out.

Documents Required for preparing your package:

❖ **For the Beneficiary**

- Copy Passport & Visa
- Copy birth certificate
- Copy Marriage certificate
- If previously married provide divorce decree

❖ **For the Petitioner**

- 1. Proof of Citizenship
- 2. Copy Marriage certificate
- 3. Tax return or Transcript: 2022, 2023 & 2024
- 4. W2's/1099 for the year 2024
- 5. Provide divorce decree (if previously married)

❖ **For Marriage based petition, please provide 2 passport size picture of the Petitioner and Beneficiary**

❖ ***** If applicable: Joint Sponsor**

- Proof of Citizenship or Front & Back of Green Card
- Tax return or Transcript: 2022, 2023 & 2024
- W2's/1099 for the year 2024

★ **Immigration Application Fees**

- **I-130 Petition for Alien Relative: \$675.00**
- **I-485 Adjustment of Status: \$1,440.00**
- **I-765 Work Permit: \$260.00**
- **I-131 Travel Permit/Advance Parole: \$630.00**

➔ **This will be a total of \$3,005.00*****

➔ **Without the travel document: \$2,375.00**

Immigration fees should be in the form of Check or Money Order and addressed to:
US Department of Homeland Security

➤ **Administrative Requirements:**

- A Price Quote will be sent via email. Once accepted the quote will then become an invoice for payment.
- Payment can be made online via the payment link provided in the email.

Please save all documents as a PDF file. Scan all documents in one file and send in one message. Multiple emails create confusion and increase the risk of missing documentation.

Regards,

Nicola
Immigration Form Specialist

